Imperial Calcasieu Human Services Authority

Governance Board Meeting

3505 5th Avenue, Suite B

Lake Charles, Louisiana 70607

September 8, 2015 5:30 – 7:30 PM

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MINUTES

1. CALL TO ORDER

Doug Hebert, Chairperson was unable to attend this month’s meeting. Susan Dupont, Vice Chairperson called the meeting to order at 5:40pm noting that a quorum was present.

1. ROLL CALL

Board members in attendance

a. Susan Dupont, appointed by Cameron Parish

b. Gordon Propst, appointed by Calcasieu Parish

c. Chris Stewart, appointed by Governor Jindal

d. Christina Mehal, appointed by Jefferson Davis Parish

e. Aaron Leboeuf, appointed by Governor Jindal

EXECUTIVE STAFF PRESENT

a. Tanya McGee, Executive Director

b. Paul Duguid, Chief Financial Officer

c. Nikki James, Executive Assistant

1. INTRODUCTION OF GUESTS

Susan Dupont welcomed guests and invited them to introduce themselves. See attached sign-in sheet.

1. APPROVAL OF MINUTES

Board members received August minutes prior to the meeting. Susan Dupont entertained a motion to approve August minutes. Chris Stewart motioned and Gordon Propst seconded. August minutes unanimously approved.

1. APPROVAL OF AGENDA

Susan Dupont entertained a motion to approve the September agenda. Chris Stewart motioned and Gordon Propst seconded. September agenda unanimously approved.

1. MONITORING

a. Policy Review

* Global Governance Commitment

Tanya explained that this policy statement is a general statement which clarifies the purpose of the board. She recommends a change in the wording of the policy be revised to show the relationship between ImCal and DHH. The statement makes reference to a Memorandum of Understanding (MOU)/Framework document between ImCal and DHH. The MOU has been replaced with a contract. The policy should read “consistent with the terms of the enabling legislation and the contract, signed between ImCal and DHH….” Gordon Propst motioned and Chris Steward seconded.

* Governance Style

Tanya explained that the governance style emphasizes the responsibilities of the board. Governance style approved with no revisions.

* ENDS Statement

Tanya explained the ENDS statement is ImCal’s mission and states how the board has prioritized how individuals will receive services. Tanya recommends no changes at this time. Christina Mehal motioned and Aaron Leboeuf seconded.

b. Board member seat expiration- Dec-Patti F.

Patti Farris’ seat expires in December and she has opted out to serve another term. Patti has a few people in mind to replace her including one who works in the school system and helps run one of the community coalitions. Tanya suggested having Patti invite them to one of the upcoming board meetings. Board members agreed.

c. Update on Corlissa Hoffoss

Recommendation letter and bio have been submitted to the governor’s office. We are waiting to receive an update.

VII. EXECUTIVE DIRECTOR REPORT

a. PCBHI Grant → ImHealthy Program

ImCal has been awarded a $1.6 million grant to institute the ImHealthy Program. ImCal will receive $400,000 for the next 4 years beginning in October. Tanya and Paul are going to Baton Rouge to request an increase to her budget authority to receive the funds and to request two additional positions. With this grant ImCal will hire 2 full time staff and 3 part time. ImHealthy program will be housed in the Lake Charles clinic. This grant provides primary care services for the indigent who are currently receiving services for mental health or addictive disorders. Tanya is currently talking with 2 nurse practitioners for possible hire. The program will have a full time nurse and a full time care coordinator, part time prescriber, wellness coach and peer specialist. The first phase is remodeling to add two medical exam rooms within the Lake Charles clinic. Under the grant we are serving clients who have been identified to have a chronic health condition. Services provided will be Disease Management, Tobacco Cessation, Weight Management and Wellness & Care Coordination.

b. Services in Jennings

ImCal is looking into leasing space in Jennings to provide outpatient services with our Lake Charles staff. Records indicate ImCal is currently serving approximately 160 people who are from the Jefferson Davis Parish in our Lake Charles clinic. Tanya met with Bennett Lapointe and Judge Gunnel. Judge Gunnel is interested in developing a drug court and having ImCal provide the outpatient services.

c. DHH Secretary Visit

Kathy Kliebert met with the executive management team in August. Ms. Kliebert’s visit was to gain insight on ImCal’s biggest concerns in terms of behavioral health and developmental disability services in preparation for the transition to a new Governor and administration. She encourages all members of the community to ask anyone running for a public office what their plan is for healthcare in the state.

VIII. NEW BUSINESS

Tanya informed the Board that ImCal has been named in a lawsuit due to a needle stick incident. There was negligence on the part of an ImCal employee who is no longer employed. Tanya met with Michael Landry with the Attorney General’s office who is handling the case.

IX. NEXT MEETING – October 13, 2015

IX. ADJOURNMENT- Susan entertained a motion to adjourn the meeting. Chris Stewart motioned and Gordon Propst seconded.